



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

JOHN JERICO EMANUEL ROALES
Sales Consultant
BIZNOFF SOLUTION ENTERPRISES INC.
Lipa City, Batangas

Sir/Madam,

The attached Purchase Order No. 2025-12-1205 are already approved so **NOTICE** is given to **BIZNOFF SOLUTION ENTERPRISES INC.** for the purchase of **Information Communication and Technology Equipment** requested by **F. Pasumbal - MIS** with **PR No. 2025-10-2820**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : DEC 26 2025

Name of the Representative of the of the Bidder: **BIZNOFF SOLUTION ENTERPRISES INC.**

Authorized Signature: 